

# Conservation Department

555 Old Orchard Road  
Eastham, MA 02642



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## HARBOR PLANNING COMMITTEE

Eastham Town Hall, 2500 State Highway, Small Meeting Room

Thursday, December 19, 2019 at 4:00PM

Public Meeting

### *MINUTES*

**Bob Bruns opened the meeting.**

#### **1. Review and discuss draft Harbor Plan.**

The committee discussed the latest draft of the harbor plan and the steps needed to take place to submit the draft to the Select Board for their feedback in January 2020.

The committee talked about recommendation, implementation and governance when implementing the plan.

The committee continued to go over the draft Harbor plan and suggested edits. The committee also discussed the committees strategic plan and how to get other departments and or committees to work on plan implementation. The committee continued to suggest edits, structure and the layout of the plan.

The committee talked about changing the committee name by adding implementation to the title. The committee continue to discuss this option and what the factors would be. The committee also discuss a project manager being assigned to the plan and setting up an implementation committee. The committee talked about the life expectancy of the plan and stated the plan would have to be revisited and reviewed after 5 to 10 years after approval. The committee spoke of how many members can be on the implementation committee and continued to discuss who should be part of that committee.

The committee continue to go over the draft harbor plan.

#### **2. Plan process and timeline.**

The committee discussed sending the plan to town staff, boards and committees for review and feedback. The committee also stated that they can get feedback however they

like, but are obligated to talk about the feedback in a public forum.

The committee talked about meeting before presenting the draft plan to the Select Board and continue to discuss the timeline to get feedback, meet, update draft and send it to the stakeholders for their feedback and publish the draft on line. The committee went over potential dates for future meetings and the discussed the process of getting the plan accepted and implemented.

### **3. Next steps.**

The committee discussed the next steps and they are:

January 9, 2020 – Harbor Planning Meeting

January 10, 2020 – Send out draft to town staff, board and committees for feedback.

January 29, 2020 – Date to receive all feedback.

February 5, 2020 – Harbor Planning Meeting to go over feedback and make edits if necessary.

February 13, 2020 – Final Harbor Plan Draft given to Select Board to be added to their docket.

February 18, 2020 for February 19, 2020 – Harbor Planning Meeting.

### **4. Other business.**

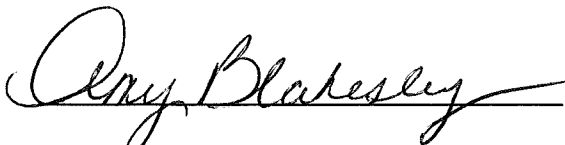
The committee talked about Rock Harbor and replacement of the boat ramp, coffer dam, harbormaster building and site improvements.

### **5. Next meeting date – 1/16/20.**

The commission stated the next meeting will be on January 9, 2020 at 4:00 pm.

**The committee adjourned the meeting.**

**Respectfully Submitted as prepared by,**



Amy Blakesley